Paralegal Technology

Approved by the American Bar Association and North Carolina Bar Certified

Paralegals may not provide legal services directly to the public, except as permitted by law.

The Paralegal Technology curriculum is designed to prepare individuals to work under attorneys' supervision by performing routine legal tasks and assisting with substantive legal work. The program offers both an Associate Degree and a Post Baccalaureate Diploma that is designed specifically for students who have a bachelor's degree.

The curriculum includes substantive and procedural legal courses in such areas as civil litigation, legal research and writing, real estate, family law, wills, estates, trusts, and commercial law. Additionally, the curriculum includes required courses in English, Computer Literacy and Communications.The program also offers a review course that prepares students for the North Carolina State Paralegal Certification Exam. Required courses also include subjects such as English and computer utilization.

Graduates are trained to assist attorneys in various areas of the law in drafting, filing legal documents, writing, researching, and managing the law office. Employment opportunities are available in private law firms, governmental agencies, banks, insurance agencies, and other business organizations.

A paralegal/legal assistant may not practice law, give legal advice, or represent clients in a court of law.

For specific information about potential positions and wages in paralegal employment, visit the Central Piedmont Career Coach website.