

Notary Public

For complete details on Notary classes, visit the Corporate and Continuing Education Notary Public (http://cpcc.edu/cce/job-and-career-enhancement/courses-and-programs/notary-1/copy_of_notary) website.

To register for classes, contact customer service at 704.330.4223.

Notary for New or Renewal Applicants

Notary Public classes provide an introduction to the statutes that regulate the acts of North Carolina notaries public. Find additional information at the Secretary of State (<http://www.secretary.state.nc.us/notary>) website. The purpose of the education requirement is to enable the applicant to become a responsible, qualified candidate for Notary Public commission. This course also serves as qualification for re-commissioning of existing notaries public. A current edition of the Notary Public Guidebook must be purchased prior to participating in class.

Course: Notary Public (<http://www.cpcc.edu/cce/job-and-career-enhancement/courses-and-programs/notary-1/notary>) (BUS 7116)

Electronic Notary Certification

This course instructs existing North Carolina notaries public in the legislated procedure required to exercise electronic notarial acts as set forth by the N.C. Secretary of State. Participants must hold a valid commission as a N.C. notary public to qualify for this certification. The course covers the N.C. E-Notary Act, eligibility and registration, E-notary processes, technology solutions and providers, ethics reg. E-notarizations, consequences of misconduct, security standards, best practices and departmental recommendations. To qualify to become a certified electronic notary, participants must hold a valid commission as a notary public in the state of North Carolina.

Course: Electronic Notary Certification (<http://www.cpcc.edu/cce/job-and-career-enhancement/courses-and-programs/courses-and-programs/notary/notary>) (BUS 7117)

BUS 7116. Notary Public I. 0.0 Hours. Class-440.0. Clinical-0.0. Lab-0.0. Work-0.0

This required course is a full introduction to the statutes that regulate the acts of NC notaries. The purpose is for applicants to become qualified candidates for the Notary Public commission. Successful candidates must meet a minimum 80 percent exam score. Review textbook prior to start of class.

BUS 7117. Electronic Notary Certification. 0.0 Hours. Class-440.0. Clinical-0.0. Lab-0.0. Work-0.0

Participants must hold a valid commission as a notary public in NC order to qualify for this certification. This course instructs individuals in procedures required to exercise electronic notarial acts as set forth by the NC Secretary of State. The course will cover the NC Electronic Notary Act and electronic notary processes.