

# Corporate and Continuing Education

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courses-and-programs/cce/contact) at 704.330.4223 for help in finding a course, with individual registration, class locations or to request a print version of the current schedule.

Whether the goal is to acquire new job skills, prepare for a second career, earn professional-level credentials or launch a small business, Corporate and Continuing Education can make it all happen. Individuals and employers meet ongoing learning and workforce development needs through courses and programs on campuses, in the community, at workplaces and online. Continuing education courses are non-credit, meaning they do not earn a degree or college academic credit. Many courses, however, earn skill and knowledge-based certificates and certifications through industry-based content for professional and trade careers. In-person courses are offered on flexible schedules, including nights and weekends.

For detailed information, visit the Corporate and Continuing Education website (<http://www.cpcc.edu/cce>).

**Individuals** may choose from hundreds of courses and programs (<https://www.cpcc.edu/cce/job-and-career-enhancement/courses-and-programs>) - from beginner to more advanced - to acquire the job skills and knowledge to meet any professional goal or to start or grow a small business (<http://www.cpcc.edu/sbc>). Industry-specific and professional certifications or exam prep validate job skills to launch or advance a career. Many professional-level programs provide continuing education units (CEU) to keep credentials up to date. Individuals also may choose personal enrichment courses to pursue a hobby or interest, including art, fitness, cooking and more.

**Employers** need a ready, talented and knowledgeable workforce to stay competitive. Corporate and Continuing Education responds with flexible, focused programming that covers all aspects of business – from office and team skills to leadership and processes. Fee-based public classes are offered for employees, as well as custom engagements, to meet unique learning needs.

For custom engagements, professionals in the Corporate Learning Center (<http://www.cpcc.edu/clc>) ([cpcc.edu/clc](http://www.cpcc.edu/clc)) help companies assess organizational and training needs and design a program to meet their objectives. With custom design and delivery, training can fit any work cycle, may be held onsite and be designed to effectively target employees' skill levels. For recognized industry standards in management and processes, such as project management, computer training or engineering and manufacturing, the Corporate Learning Center provides a one-stop resource that leverages the strengths of the entire college.

## Course Search and Registration

The college's online Schedule Builder (<https://schedule.cpcc.edu/myschedule>) permits searches by topic to explore course descriptions, along with days, times and locations of current courses and programs. Courses may be added during the term to fit student needs.

Registration is ongoing throughout each semester with registration dates and new classes typically announced in late April, early July and late November. Most continuing education courses and programs are open enrollment and do not require prerequisites, applications or transcripts. Register for Corporate and Continuing Education classes from the CCE Register Now webpage (<http://www.cpcc.edu/cce/register-now>). Contact Customer Service and Registration for Corporate and Continuing Education (<https://www.cpcc.edu/cce/job-and-career-enhancement/>